

Alva Public Library

504 7th St. Alva, OK 73717 • 580-327-1833

Procedure for Material Challenge / Reconsideration of Materials in the Collection

In the event that a material in the library collection or an electronic resource is requested for reconsideration by a library patron, the following procedures will be implemented:

1. The patron will be given a Request for Reconsideration of Materials Form.
2. The filled-out Reconsideration Form will be returned to the Library Director.
3. The Library Director will review the form and evaluate the mentioned material.
4. An interview or discussion of the patron's concerns will be scheduled.
5. If a satisfactory consensus is not reached regarding the challenged material, the material challenge will be presented to the Library Board by the Library Director.
6. The Alva Public Library Board will review the challenge and the material, then make the final decision regarding the placement of the material in the library collection.
7. The individual requesting the reconsideration of the material will be contacted and informed concerning the Library Board's final decision.